

Message Text

UNCLASSIFIED

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21

ACTION DRC-01

INFO OCT-01 NEA-10 ISO-00 L-03 OMB-01 PER-03 SCA-01 /020 W

----- 064536

R 040505Z AUG 75

FM AMEMBASSY KABUL

TO SECSTATE WASHDC 3693

UNCLAS KABUL 5035

E6O. 11652: N/A

TAGS: OGEN AINF

SUBJ: IMPLEMENTATION OF THE PRIVACY ACT OF 1974

REF: STATE 172353

1. EMBASSY MAINTAINS THE FOLLOWING RECORDS RETRIEVABLE
BY AN INDIVIDUAL'S NAME; RECORD SYSTEMS DESCRIPTIONS KEYED
TO PARA 7 OF REFTEL.

(A)(I) VISA FILES; (II) VISA APPLICANTS (NOT NORMALLY
AMCITS, BUT SOME APPLICANTS BECOME PERMANENT RESIDENT
ALIENS OR AMCITS BEFORE THE MANDATORY DESTRUCTION DATE
OF FILES); (III) BIOGRAPHIC DATA OF VISA APPLICANT, INCLUDING
STATEMENTS CONCERNING PROPOSED JOURNEY TO THE UNITED STATES
AND CONSULAR OFFICER NOTES; (IV) IMMIGRATION AND NATURALIZATION
ACT OF 1952 AND 22 CFR 41.110-41.115; (V) AID AND DEA
OCCASIONALLY SOLICIT INFORMATION FROM RECORDS IN CONJUNCTION
WITH CLEARANCE OF PROSPECTIVE GRANTEES OR NARCOTICS CONTROL
MATTERS; (VI) RECORDS STORED IN BAR-LOCKED FILING CABINETS
AND INDEX CARD BOXES, FROM WHICH INFORMATION IS RETRIEVEABLE
BY NAME (WHICH MAY REFER TO A VISA ISSUED OR OTHER FILE FOLDER
BY NAME OR NUMBER). RECORDS ARE SAFEGUARDED BY BEING KEPT IN
A CONTROLLED ACCESS AREA AND LOCKED AT NIGHT. MOST RECORDS ARE
ROUTINELY DISPOSED OF AFTER FOUR YEARS (NON-IMMIGRANT VISAS)
OR 18 MONTHS (IMMIGRANT VISAS). SENSITIVE RECORDS KEPT IN SAFE
TO WHICH ONLY CONSULAR OFFICERS HAVE ACCESS. SECTION 222(F)
OF THE INA CONSIDERS THESE RECORDS TO BE CONFIDENTIAL; (VII)
CONSUL; (VIII) INDIVIDUAL CONCERNED OR USG SOURCES, UNLESS
INVESTIGATION TO CONFIRM INFORMATION PERFORMED.

(B)(I) CITIZENSHIP, RESIDENCE, AND TOURIST REGISTRATION FILE;
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(II) AMERICAN CITIZENS COMING INTO CONTACT WITH THE CONSULAR

SECTION OF EMBASSY; (III) BIOGRAPHICAL DATA FROM PASSPORT OR PASSPORT APPLICATION, INFORMATION CONCERNING RESIDENCE AND TRAVEL PLANS, BRIEF SUMMARY OF CASE COMPLICATIONS (AS ARREST, ACCIDENT), WITH POSSIBLE REFERENCE TO DOSSIERS OR MORE COMPLETE RECORDS FILED TOPICALLY IN CONSULAR SECTION; (IV) 7 FAM 300-448, 8 FAM; (V) NONE; (VI) RECORDS STORED IN BAR LOCKED FILING CABINETS AND INDEX CARD BOXES FROM WHICH INFORMATION IS RETRIEVABLE BY NAME (INDEX CARDS MAY REFER TO SPECIFIC FILE FOLDERS OR FILE INDEX HEADING). RECORDS ARE SAFEGUARDED BY BEING KEPT IN CONTROLLED ACCESS AREA AND LOCKED AT NIGHT. SENSITIVE RECORDS KEPT IN SAFE TO WHICH ONLY CONSULAR OFFICERS HAVE ACCESS; (VII) CONSUL; (VIII) INDIVIDUAL CONCERNED OR LOCAL SOURCES TO WHICH HE HAS DIRECTED CONSULAR OFFICER.

2. OTHER EMBASSY FILES WHICH ARE RETRIEVABLE BY NAME, I.E., PASSPORT FILES, PERSONNEL FILES, SY FILES, GSO FILES AND BUDGET OFFICE FILES) CONTAIN ONLY INFORMATION WHICH EITHER HAS BEEN FURNISHED BY WASHINGTON OR HAS BEEN SENT TO WASHINGTON FOR THE DEPARTMENT'S CENTRAL FILE SYSTEM. POST FILES ARE DESTROYED IN ACCORDANCE WITH THE REGULATIONS. CURRAN

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